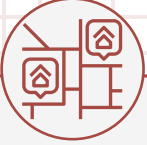




# HOW TO START A BUSINESS

## *in Downtown Enterprise*



### 1. Zoning Verification

It is very important to verify the zoning of your property to ensure the business you would like to start is included.

To request zoning verification, please call the Engineering Department at 334-348-2671 or email [chardy@enterpriseal.gov](mailto:chardy@enterpriseal.gov).



### 2. Engineering Department

The Engineering Department issues permits and conducts business walk through inspections. If your project does not require a permit, please call (334) 348-2671 or email [chardy@enterpriseal.gov](mailto:chardy@enterpriseal.gov) to schedule an inspection. If you need to apply for a permit, please see the permitting process.



### 3. Permitting Process

The owner, developer or architect submits two printed sets of plans and an electronic version to The Engineering Department.



Plans are reviewed by Engineering Dept. and the Fire Chief for code requirements and/or ordinances.



The architect, owner or developer will be notified by the inspector to make changes and/or re-submit plans for review.

#### Contact Information

Engineering | 334-348-2671



### 4. Fire Chief

The Fire Department works with the Engineering Department to review plans, and conduct business walk throughs for large scale projects (2500sqft +) and restaurants and food trucks.

#### Contact Information

##### Fire Department

Phone | 334-348-2641    Address | 301 Plaza Drive



### 5. Business License

A business license is required to operate a business in the City of Enterprise and must be renewed every January. The license fee varies depending on the type of business and classification. Contact the City of Enterprise Revenue Department for assistance in determining your business license type before applying for a business license.

#### Contact Information

##### Revenue Department |

[www.enterpriseal.gov/156/Revenue-Business-Licenses](http://www.enterpriseal.gov/156/Revenue-Business-Licenses)

Phone | 334-348-2606

Physical Address | 501 S Main St. Enterprise, AL 36330

Mailing Address | PO Box 311000 Enterprise, AL 36331



### 6. COMMUNITY & ECONOMIC DEVELOPMENT LINKS

City of Enterprise- 334-406-1211

Main Street Enterprise- 334-406-1274

Enterprise Chamber of Commerce- 334-348-0581

Wiregrass Economic Development- 334-393-4769

Visit Enterprise- 334-389-1554

# Frequently Asked Questions



## What are your hours of operation?

Enterprise City Hall is open from 7:30AM- 4:30PM Monday through Friday, excluding holidays.



## Do you accept credit or debit cards as payment for permit & inspection fees?

Yes, we accept cash, credit, or check as forms of payment. However, we do not accept payments over the phone.



## What is the cost of a building permit?

The cost of a building permit varies depending on the cost of the job. The fee is \$2.25 for the first \$1000 of work. For projects over \$1000, the fee is \$2.25 plus \$1.25 for each additional \$1000 of work.



## What types of work require a permit?

- Structural/Framing
- Electrical
- Plumbing
- Fences
- Storage Shed/Shops
- Barns
- Carports
- Signs
- Retaining Wall
- Porch
- Roof
- Pool
- Rescreen Porch
- Windows
- Doors
- Vinyl Siding



## How much does a business license cost?

The license fee varies depending on the type of business and classification. Contact the City of Enterprise Revenue Department for assistance in determining your business license type before applying for a business license.



## What is required to obtain a business license?

- A legible copy of a valid government issued ID
- If applicable, a copy of the recorded articles for the LLC or corporation
- Any & all required state issued certification or licenses from a state regulated board
- Lease or proof of ownership for the location
- Any additional supporting documentation deemed necessary by the Revenue Dept.